

FINANCE & ADMINISTRATION COMMITTEE  
SEPT. 13, 2023 MEETING

ACTION ITEMS

1. Apportionment to the Diocese. The committee agrees that funds are available from the endowment fund to pay any amount up to the full apportionment. Committee strongly suggests that the vestry appoint leadership in the congregation to investigate the apportionment process, have their research completed by January 31 and have a conversation with the diocese by February 28.
2. Raffle. Martin Mann has proposed that All Saints' create a 50/50 raffle as a new source of income. Chris Johnson recommends that this raffle be structured for sales in October and November, with a drawing in December and ticket price set at \$100. Committee voted to recommend that this raffle be created based on Chris's recommendations.
3. Wrestling team. Given the enthusiastic support the parish has given these young wrestlers, Committee voted to recommend that All Saints' become an official sponsor of the team.

DISCUSSION ITEMS

1. Trustees report — there have not been market gains on the Doremus Fund since mid-June sufficient to warrant moving any funds to "safe harbor" to be used for general operating cash flow
2. Cottage Meeting Progress — Gail reported that the first meeting at her house on Aug. 31 went well. Additional meetings will continue through Sept. 28.
3. Silent Auction at Picnic 9/17 — Gail reported that a number of quality items have been donated for a silent auction that will take place in the Commons during the 9/17 church picnic.
4. Sexton — some tasks previously done by Pete Morgan are no longer being consistently taken care of. Further study is needed of current tasks being done by the cleaning staff (with reduced hours) and the tasks that Pete Morgan was formerly assigned.
5. Audit of 2022 books — Gail announced that she has a plan in mind for accomplishing this required audit.
6. Assignment of expenses to outreach — it was suggested that the church assign direct expenses incurred by community ministries to outreach funds instead of the general operating budget where possible. Examples of this are Old Rectory utilities costs and maintenance costs incurred from Community Breakfast activities.