

All Saints' Episcopal Church

Vestry Minutes

August 15, 2023

Members Present: Gregg Bloomfield, Tony Skillman-Jr. Warden; Michelle Lane, Lori Hackett; Robert Dawson; Lisa Varnier-Co Sr. Warden; Andrea Enright; Dyann Hayes;

Absent: Mike Kobylak-Co Sr. Warden; Morley Burns

Ex Officio: Rev. Chris Johnson; MegLynn MacDonald-Treasurer; Mary Beth Tygielski- Vestry Secretary/Clerk

Guests: Ken Dyker; Katrina Bratten; Cedric Barns

Meeting was called to order by Rev. Johnson at 7:08 pm with a reading from Acts 1:6-14 followed with discussion.

Review of Agenda:

Motion to approve the agenda was made by Robert
Motion seconded by Andrea
Discussion: Nothing to add
Motion unanimously approved

Approval of July vestry minutes:

Motion to approve July minutes made by Robert

Motion seconded by Michelle

Discussion: 2 corrections

- Correction under finance- page 3. 3rd and 4th quarter.....
- Correct on page 1-El Centro Multicultural LaFamilia –add El in front of Centro in 4-5 places

These corrections have been made.

TS: Tony asked if all the money from the Christ Church Cranbrook grant from about 5 years ago has been spent.

MM: MegLynn is still working on finding the money to verify if all was spent on the floors in the upstairs bathroom.

Motion unanimously approved with corrections being made.

Finance report: MegLynn:

- Reports not run for this month,
- MegLynn is still working and looking at all the Special Purpose Funds
- One more payment of \$97,145.00 due for the restorations to the building
- After the above payment there will be \$156,000.00 in bank account
- The last 2 quarter gains are being discussed in the Finance/Admin meetings during the next couple of months, as there is no ability to pull monies for these remaining quarters.

GB: Asked if the remaining \$156,000.00 included the \$50,000.00 that was requested last month to be moved into the general operating fund, and the answer was yes.

Action item: The allocation of \$50K gift.

- A unrestricted gift of \$50,000.00 was given last month and after looking into our policy of unrestricted gifts it has been recommended to place this gift into the General Operating fund.

Motion to approve moving the \$50,000.00 into the General Operating Fund was made by Michelle.

Motion seconded by Andrea

Discussion:

Gregg reported that any “gift/donation” received that is unrestricted-in other words not given with a specific designation purpose/fund- is put into the General Endowment Fund. If the Rector, Sr. Warden/s feel the money is needed somewhere else, a recommendation with input from the Trustees is made to the Vestry for a vote for that movement of the monies.

Chris, Mike and Lisa met last week and agreed the \$50,000.00 should be moved to the General Operating Fund.

Gregg, as chairperson of the Trustees, believes the Trustees will also approve this move.

It was recommended that the Vestry might look at reviewing this policy.

Motion unanimously approved.

Other Matters:

- **Special Purpose funds:**

Money has been borrowed from the Specific endowment and special purpose funds and put into the General Operating fund to help offset our deficit budget. These funds are now empty.

Finance/Administration would like to replenish the withdrawals taken from these particular funds whenever any money comes in, especially if a donation has been designated for a particular fund/purpose and will be working on this issue in the next few months.

TS: Why is this being discussed when we don't have any extra money. Shouldn't we be saying, “the money will be replaced when we're in a positive position with the ability to replenish the special purpose fund?”

- This is an accounting issue that involves 3 funds- General purpose, Special purpose and Endowments
- CJ: wants to get away from using the term “Special Purpose fund” because people become too possessive of the money listed in that fund.
- **Parish Raffle** idea to help raise money from past few months: (Please see handout)
 - Martin Mann had offered to do a raffle as fund raiser at the upcoming parish picnic in September.
 - There are many parts needed to be considered such as how much for a ticket, what area are we raising money for, how do we reach the outlying community and others before we're ready to hold such a raffle.
 - Will continue researching and working on this project and hopefully we'll be able to do at future events.
 - Needs to be a positive message and use of the money

- Cottage Meetings
 - Plan is to have about 5 meetings in individual parish members homes on Thursday evening with about 6-8 attendees to discuss the future of All Saints' and gather ideas and thoughts.
 - The first meeting will be held at Gail Hunger's home on Thursday August 31st at 7:00 pm.
 - Other homes volunteered are Georgia Buckley and MegLynn MacDonald
 - There is a need for an additional 2-3 homes

- Youth Minister:
 - Mike K. is of strong favor and strongly suggested that the vestry consider taking \$500,000.00 out of the Doremus legacy gift and hire a Youth Minister to create a program that will attract youth from the surrounding neighborhood and community of All Saints' , which would help grow the parish and is one of the goals the vestry adopted 2 years ago.
Also feels that the diocese could help split the cost of such a position, and parishioners can donate money to this cause.
CJ: Listed the fact that there are 50-60 kids of all age groups that come weekly to wrestle. There are a lot of kids that come that participate in Theatre IV. And there are currently 24 kids enrolled in the Bound Together after school tutoring program with 11 on the waiting list who as well as some children coming to the Saturday Community Breakfast.
We need a strategy to recognize these kids and learn more about how to support them with the hope that they would find a "church home" here at All Saints'. Clearly stated that God has "given" us these kids and we have a responsibility to take care of these kids.

Chris has given the task to Parish Life and Mission & Ministry committees to work together and to come up with ideas on how we can successfully accomplish this.

The two committees have set up a date to meet on Tuesday, September 5th at 7:00 pm in the Rose Kneale Room to start discussions on how to move forward with this task and bring a report to the September vestry meeting.

- Renovation Update: Tony
 - The week of September 11th, the lights in the gymnasium will be changed out to LED lights. The scaffolding we need is available to us that week.
 - Should the coupling around the elevator and walkway be painted white to match the white stone work that is being covered?
 - ML: If these sites are painted white will they make the Celtic Cross look dirty and dim?
 - The Celtic Cross is not crumbling and is in good shape.
 - CJ: Are we trying to match the cross or the work that has already been done?
 - A lot of trenching has been discovered around the Commons' walls but not any more erosion.
 - We have already had an additional cost of \$12,400.00 to fix the cement steps at the St. Stephens entry.

- The additional of \$12,400.00 will be available from the original \$400,000.00 estimate and approved money to do this project.
- Building Utilization Team: Tony
Tony once again explained for the previous months missing members that he wants this team/committee set up incorporating a member from all the organizations that use the facility to meet and discuss and plan how best to utilize the space that we have and not talk about taking away space from someone who is already using certain space.

Lisa made a motion to establish a Building Utilization Team to coordinate use of space that will benefit all that use the facility.
Motion seconded by Andrea
Discussion: Nothing further
Motion unanimously approved.
- 2024 Budget
 1. Think about what are we spending our money on?
 2. What are our priorities?
 3. What are we using the building?
 4. Hopefully the cottage meetings will help with these questions.
 5. Should have good input from cottage meetings
- Property building needs
 1. TS: The Property Committee would like to recommend considering putting the position of Sexton back in the budget.
Not sure if the Prop Com's budget has enough money to support a Sexton
Asked if there was a Personal Committee.
 2. The Personal Committee is an Adhoc part of Finance/Administration. The Prop Com should send a letter to Gail Hunger-chairperson for Finance/Administration regarding this proposal.
- For the Good of the Order:
Lisa will write the vestry summary for this week and include reminding everyone needs to do the classes from the diocese on Safe Church.

Meeting closed by Chris with a reading out of *Lift Every Voice* at 8:45 pm.

NEXT VESTRY MEETING SEPTEMBER 19TH, AT 7:00 PM IN THE LIBRARY

Respectfully submitted
Mary Beth Tygielski
Vestry Secretary/Clerk

